

Florida Commission for the



**Transportation
Disadvantaged
ANNUAL TRAINING
WORKSHOP AND EXPO**

August 29 -30, 2023 Orlando, FL
Renaissance Orlando at SeaWorld



**Transportation
Disadvantaged**

ANNUAL TRAINING WORKSHOP AND EXPO

August 29-30 | Orlando, FL
Renaissance Orlando at SeaWorld

MONDAY, AUGUST 28, 2023

1:30 pm – 5:00 pm	Registration Desk Opens Location: Oceans Ballroom Foyer
2:00 pm	Florida Commission for the Transportation Disadvantaged Business Meeting Location: Oceans 10

TUESDAY, AUGUST 29, 2023

7:30 am – 5:00 pm	Registration Desk Opens Location: Oceans Ballroom Foyer		
8:00 am – 9:30 am	Opening Session & Breakfast Location: Oceans Ballroom 2-4		
9:30 am – 9:45 am	AM Break in EXPO Hall Location: Oceans Ballroom 5-8		
9:45 am – 11:15 am	Session 1: The Straight and Narrow Road of Compliance Location: Oceans 10	Session 2: Vehicle Maintenance for 5310 Agencies Location: Oceans 11	Session 3: Writing Successful Grant Proposals Part 1 Location: Oceans 12
11:15 am – 1:30 pm	One Stop Shop (Lunch) in EXPO Hall Location: Oceans Ballroom 5-8		
1:30 pm – 3:00 pm	Session 1: How to Dress Your Local Coordinating Board for Success Location: Oceans 10	Session 2: Uncovering the Truth – Bus Accident Investigation Location: Oceans 11	Session 3: Writing Successful Grant Proposals Part 2 Location: Oceans 12
3:00 pm -3:15 pm	PM Break in EXPO Hall Location: Oceans Ballroom 5-8		
3:15 PM – 4:45 PM	Session 1: TD 101 – Overview of the Transportation Disadvantaged (TD) Program Location: Oceans 10	Session 2: Small and Rural Transit Agencies Round Table discussions Location: Oceans 11	Session 3: Effective Communication Skills for Serving Older Adults and People with Disabilities Location: Oceans 12
5:30pm -7:00pm	Vendor Reception in EXPO Hall Location: Oceans Ballroom 5-8		

WEDNESDAY, AUGUST 30, 2023

7:30 am – 4:30 pm	Registration Desk Open Location: Oceans Ballroom Foyer		
8:00 am – 9:30 am	General Session & Breakfast Attracting, Engaging and Retaining the Workforce of the Future Location: Oceans Ballroom 2-4		
9:30 am – 9:45 am	AM Break in EXPO Hall Location: Oceans Ballroom 5-8		
9:45 am – 11:15 am	Session 1: Never Surprise Them at the Podium – Building Relationships and Informing Decision Makers in Advance <i>Location: Oceans 10</i>	Session 2: Changing Demographics and Mobility Management Transformation Location: Oceans 11	
11:30 am – 1:00 pm	General Session & Lunch Mobility Management: Reset, Refocus, and Renew Location: Oceans Ballroom 2-4		
1:15 pm – 2:45 pm	Session 1: Everyone can be a Leader Location: Oceans 10	Session 2: TD Planners Round Table Location: Oceans 11	FDOT Staff only FDOT District Meeting Location: Oceans 12
2:45 pm – 3:00 pm	PM Break in EXPO Hall Location: Oceans Ballroom 5-8		
3:00 pm – 4:30 pm	Session 1: CTC Essentials Location: Oceans 10	Session 2: TD Planners Round Table Continued Location: Oceans 11	FDOT Staff only FDOT District Meeting Continued Location: Oceans 12
6:30 pm – 8:30 pm	Awards Banquet Location: Oceans Ballroom 2-4		

MONDAY, AUGUST 28, 2023

1:30pm – 5:00pm | Registration Open

Check-in at the registration desk to receive your entry badge and CTD swag bag. You will also have the opportunity to purchase additional awards banquet dinner tickets and ask any event-related questions at this time.

2:00pm | Commission for the Transportation Disadvantaged Business Meeting

Location: Oceans 10

TUESDAY, AUGUST 29, 2023

7:30pm – 5:00pm | Registration Open

Check-in at the registration desk to receive your entry badge and CTD swag bag. You will also have the opportunity to purchase additional awards banquet dinner tickets and ask any event-related questions at this time.

8:00am – 9:30am | Opening Session & Breakfast | Oceans Ballroom 2-4

Presenter: David Darm, Executive Director, Commission for the Transportation Disadvantaged

David Darm will kick-off the conference with a welcome and presentation on planning for the future of the Coordinated Transportation Disadvantaged (TD) System. In this presentation, he will revisit the vision and guiding principles of the TD Program and discuss goals for the next year to help the Commission and our partners plan for the future of serving Floridians who are transportation disadvantaged.

9:30am – 9:45am | AM Break in EXPO Hall | Location: Oceans Ballroom 5-8

9:45am – 11:15am | Breakout Sessions

Session 1: The Straight and Narrow Road of Compliance

Jeff Barbacci, Thomas Howell Ferguson, P.A. | Oceans 10

Please join Thomas Howell Ferguson for an update on the quality assurance topics identified during this year's monitoring cycle and how CTC's can avoid findings during your own visit. This informative and interactive session will utilize open discussion and shared learning to explore the source requirements and best practices to maximize grant compliance and minimize the risk of financial consequences. Everything is on the table for this compliance session, so bring your appetite for learning and we'll see you there!

Tuesday's agenda continued on next page

Session 2: Vehicle Maintenance For 5310 Agencies

Todd O'Neal, Lively Technical College; Robert DuTremble, JTA; Tony Brandin, FDOT; Dean Kirkland, and Laurie Zeruto, CUTR | Oceans 11

This session presented by the Florida Association of Paratransit Technicians will focus on vehicle maintenance directed specifically toward 5310 agencies. Outer barrier wheelchair issues will be explained, and simple solutions will be shared. Aligning an agency's TOP and daily maintenance procedures in preparing for a review will be presented. Information related to warranty repairs and how to address and recover agency dollars will be included. Tony Brandin, FDOT, will discuss circumstances and problems many 5310 agencies are facing throughout the state.

Session 3: Writing Successful Grant Proposals Part 1

Chelcie C. Beadnell, ADAC, OCPS, National Aging and Disability Transportation Center, Easterseals Project Action | Oceans 12

Join us as we discuss the basics of grant writing and how to craft compelling proposals. This session will cover topics such as grant writing basics and terminology, steps to writing successful grant proposals, common grant proposal sections, and what to know before writing a grant proposal.

11:15am – 1:30pm | One Stop Shop (Grand Opening of EXPO & Lunch) | Location: Oceans Ballroom 5-8

1:30pm – 3:00pm | Breakout Sessions

Session 1: How to Dress Your Local Coordinating Board for Success

Wendy Scott, Charlotte County - Punta Gorda MPO and Virginia Whittington, MetroPlan Orlando | Oceans 10

Have you ever wondered how to have LCB Meetings become places where participants are active and engaged? This session will cover membership, attendance, participation, educating/informing, advocacy/support and more. Come ready to share your LCB techniques at this brainstorming session.

Session 2: Uncovering the Truth: Bus Accident Investigation

Roberta Yegidis, CUTR | Oceans 11

Documentation is mandatory in the process of conducting a bus collision investigation. Accident reports are required by federal and state laws and are crucial in lawsuit preparations. This session will address three main topics when conducting investigations including the documentation of on-scene evidence, report writing, and witness statements.

Session 3: Writing Successful Grant Proposals Part 2

Chelcie C. Beadnell, ADAC, OCPS, National Aging and Disability Transportation Center, Easterseals Project Action | Oceans 12

Join us for Part 2, as we continue discussing the basics of grant writing and how to craft compelling proposals.

3:00pm – 3:15pm | PM Break in EXPO Hall | Location: Oceans Ballroom 5-8

3:15pm – 4:45pm | Breakout Sessions

Session 1: TD 101 – Overview of the Transportation Disadvantaged (TD) Program
David Darm, Executive Director, Commission for the Transportation Disadvantaged
| Oceans 10

If you are new to TD or if you just want to refresh your knowledge, this session is for you! Participants will receive a comprehensive overview of the Transportation Disadvantaged Program.

Session 2: Small and Rural Transit Agencies Roundtable Discussion
Moderators: Tony Brandin, FDOT; Stephanie Lewis and Roberta Yegidis, CUTR
Presenters: Jerry Stickney, Laura Rice, Hillsborough County Sunshine Line; Neil Rodriquez, National RTAP | Oceans 11

This session will feature a roundtable format to discuss a variety of challenges and successes met by small and rural transit agencies. Transit agencies face a multitude of challenges while providing mobility options in their communities. Hillsborough County Sunshine Line will describe their partnership with the Tampa Hillsborough Homeless Initiative (THHI) to support the transient population within the county. Additionally, a representative from National RTAP will provide an update of products, training, and resources available. Attendees are encouraged to bring their questions and issues to share with the moderators and their peers.

Session 3: Effective Communication Skills for Serving Older Adults and People with Disabilities
Carol Wright Kenderdine, Easterseals Project Action | Oceans 12

Get onboard with assisting older adults and people with disabilities! These best practices explain how to best serve older adults and passengers with disabilities. This session addresses the basic rules of safety, customer service and understanding a variety of conditions that make communications difficult with older adults and individuals who have disabilities such as hearing impairments; visual disabilities; traumatic brain injuries or strokes; those who are difficult to understand intellectual disabilities; people with autism; passengers with service animals; individuals with hidden disabilities and much more. It covers effective communications, person-first language, and provides specific guidance for assisting people with disabilities. By following these tips, you and the passengers will have a great trip.

5:30pm – 7:00pm | Vendor Reception in EXPO Hall | Location: Oceans Ballroom 5-8

WEDNESDAY, AUGUST 30, 2023

7:30 am – 4:30 pm | Registration Open

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8:00am – 9:30 am | General Session & Breakfast

Attracting, Engaging and Retaining the Workforce of the Future

Mindy Price, Direct Effect Solutions, Inc. | Oceans Ballroom 2-4

Today's workplace doesn't look like the workplace of the past. It is getting harder and harder to compete to attract, engage and retain workers in today's environment. In this session, you will hear techniques and learn tools to apply immediately for you to attract, engage and retain staff in your agency.

9:30am – 9:45am | AM Break in EXPO Hall | Location: Oceans Ballroom 5-8

9:45am – 11:15am | Breakout Sessions

Session 1: Never Surprise Them at the Podium – Building Relationships and Informing Decision Makers in Advance | Karen Deigl, Chris Stephenson, Senior Resource Association; Mayor Susan Gibbs Thomas, Village of Indiantown; Beth Beltran, Martin County MPO | Oceans 10

Participants will hear valuable information about building and maintaining relationships with local stakeholders and decision-makers before a “crisis” occurs, and communicating with them well in advance of presenting an action item at a public meeting. Come learn how we successfully advocated and garnered the support of our local government and community for our TD Program.

Session 2: Changing Demographics and Mobility Management Transformation

Martin Catala, CUTR; Rob Gregg, Madrid CPWG; Enjoli Dixon, FTA National Center for Mobility Management | Oceans 11

This session will explore Florida's evolving urban and rural landscapes through insights from the 2020 census data. Delve into the effects of this data on the 2024 FTA Grant program allocations and its application in designing innovative services. Learn about Mobility Management as a catalyst for "Disruptive Innovation" and see a model example of how an inventive grant project addresses the shifting mobility scenarios.

11:30am – 1:00pm | General Session & Lunch | Mobility Management: Reset, Refocus, and Renew | Enjoli Dixon, FTA National Center for Mobility Management

Are your mobility management activities reaching the masses? Are you looking to learn about unique mobility management activities and funding to support them? The role of a mobility manager wears several hats within a transportation agency, planning organization, or even a DOT. This session will teach you to reset your programs to step outside of your box in order to provide maximum outreach to ensure the public is knowledgeable about public transportation coordinated in your area. You will learn about innovative mobility strategies to address transportation gaps and the important role that mobility management has in facilitating community connections.

Wednesday's agenda continued on next page

1:15pm – 2:45pm | Breakout Sessions

Session 1: Everyone can be a Leader | Stephanie Lewis and Roberta Yegidis, CUTR Oceans 10

Leadership is an art, and the question has always been, “Are people born leaders, or can anyone become a leader?” The truth is that anyone can be a leader – all you need to do is develop the appropriate qualities and characteristics and most of all – believe in yourself. Many of history’s greatest leaders started life as very ordinary people; however, through passion and determination, they have become individuals that we all admire. This session will concentrate on traits that successful leaders possess and how to be an effective leader. You’ll learn how to improve your current leadership skills and about the key skills that will make you stand out in a crowd and be the one that others want to follow. Join us for a fun-filled session with interactive discussions on successful leadership traits.

Session 2: TD Planners Session – Part 1 CTD Staff | Oceans 11

Please join us as we review and discuss TD planning activities and more. We encourage you to share the challenges you have experienced and how your agency has overcome them. Sharing ideas, information, and solutions is key to each of our successes.

2:45pm – 3:00pm | PM Break in EXPO Hall | Location: Oceans Ballroom 5-8

3:00pm – 4:30pm | Breakout Sessions

Session 1: CTC Essentials CTD Staff | Oceans 10

This session will provide Transportation Disadvantaged Program information and updates. This will be an opportunity for discussion related to grant management, eligibility, invoicing, reporting, and other CTC items of interest.

Session 2: TD Planners Session – Part 2 CTD Staff | Oceans 11

Please join us as we continue to review and discuss TD planning activities and more.

6:30pm – 8:30pm | CTD Awards Banquet (doors open at 6:00pm) | Oceans Ballroom 2-4

The Awards Banquet highlights the amazing accomplishments of our Community Transportation Systems, Planners, employees, volunteers, etc.!

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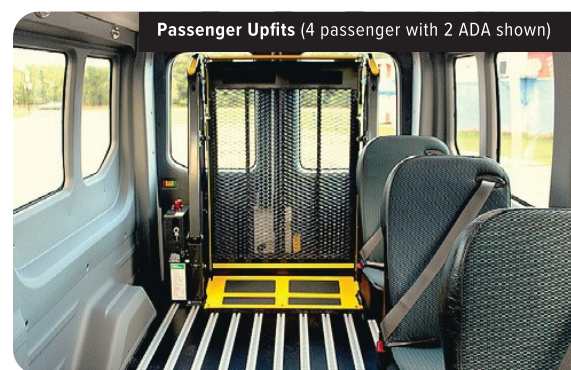
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**Digital conference agenda
can be viewed via the QR
code below**





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